

2022 ASAP PLAN
Upper Township Girls Softball Association
Upper Township, NJ
Little League District 16

Qualified Safety Plan Requirements

1. League Safety Officer: Kristi Hoffman
2. UTGSA will distribute a paper copy of this Safety Manual to all Managers/Coaches, League Volunteers, District Administrators, as well as, posted in the concession area at the field.
3. **Emergency phone numbers:**

9-1-1 UTGSA Field location: 35 Somers Avenue Seaville NJ

NJ State Police - Woodbine Barracks:	911/609-861-5300
Seaville Fire Company:	911/609-624-0122
Upper Township Rescue Squad:	911/609-624-2476

League President/Safety Officer: Kristi Hoffman	609-517-1897
Treasurer/Secretary: Jessica Mazzoni	609-425-0671

4. UTGSA will use the Official Little League Volunteer Application form to screen all our required volunteers using JDP services for background checks. (Upper Township Recreational Department also requires all coaches, volunteers, and board members to be fingerprinted every three years.)
5. Fundamentals Training:
Head coaches are required (assistant coaches are encouraged) to successfully complete the online Softball training program provided on the NAYS website. This training needs to be completed at least once every three years.
6. FirstAid and CPR Training:
Head coaches are provided with printed First Aid education information provided by the NAYS website. All coaches are required to successfully complete Concussion Awareness and Bullying Prevention training on the NAYS website every year. CPR certification for at least one coach is strongly encouraged but

not required. For those who would like to become CPR certified, training will be conducted at Seaville Fire Building (Route 50, Seaville, NJ 08230)

7. Field and Facility Safety Inspection:

Coaches are required to walk/inspect fields prior to practices and games. Umpires will also be required to walk the fields for hazards before each game. All hazards will be reported to Upper Township Recreation Department for correction. If a hazard is not correctable on game day, the game will be postponed.

8. UTGSA has completed and updated our 2022 Facility Survey online.

9. Concession Stand Safety:

a. Due to the COVID-19 pandemic, no prepared foods will be served in the concession stand. Menu shall be posted and approved by the Safety Officer, Concession Manager, and League President.

b. All Concession and Food Safety Procedures will be posted in the concession stand for all volunteers.

10. The UTGSA Safety Officer will inspect all equipment pre-season.

Managers/coaches are required to inspect all equipment prior to each game during the season. Umpires will also inspect equipment prior to each game during the season. Any unsafe equipment should not be used and be reported to the Safety Officer immediately.

11. Implementation of Prompt Accident Reporting: UTGSA will use the Incident/Injury Reporting Form provided on the Little League website. Said forms are to be completed and forwarded to the Safety Officer within 24 hours of incident. UTGSA will use the Incident/Injury Reporting Form provided on the Little League website. Said forms are to be completed and forwarded to the Safety Officer within 24 hours of incident.

12. Each manager/head coach will be issued a fully stocked standard First Aid Kit and is required to have it at every practice and game (home and away). The coach should contact the Safety Officer to replenish or replace items used/needed for the First Aid Kit.

13. UTGSA will require ALL TEAMS to enforce ALL LITTLE LEAGUE RULES including proper equipment for catchers, no on-deck batters, coaches not warming up pitchers, and bases will be engaged on all fields.